

## EVALUATION PHASE.

### I. Legal notice - data protection:

ANF Certification Authority (ANF AC) acts in its capacity as the definitive Certification Entity of Data Protection Delegates (DPD), and will henceforth be referred to as ANF AC or EC.

ANF AC needs to treat the identifying data and those related to the training and experience of the Candidates registered to participate in the Calls for the Data Protection Delegate (DPD) certification exams, in accordance with the AEPD-DPD Scheme and the ISO 17024 standard.

Responsible	ANF Association Certification Authority, ANF AC
Purpose	Provision of the certification service for people in the category of "Data Protection Delegate (DPD)".
Legitimation	Execution of a contract
Rights	Access, rectify and delete the data, as well as other rights, as explained in the additional information.
Additional Information	You can consult the additional and detailed information on Data Protection on our website: <a href="https://www.anf.es/es/politica_privacidad">https://www.anf.es/es/politica_privacidad</a>

### II. Specifications regarding the evaluation phase:

1. With a minimum notice of thirty minutes at the time indicated in the call for the exam, the candidates will be identified, who must come with their ID, passport, residence card or equivalent identity document, any of them in current state and without deterioration that makes it impossible for its identification purpose.
2. Once the identifications have been made, the candidates placed in the assigned seats and the Supervisor has verified the operation of the elements used to carry them out, the Supervisor will notify the start of the Exam.
  - The duration of the exam is 4 hours.
  - The candidate cannot leave the examination room during its performance.
  - You can't go to the bathroom.
  - The candidate cannot open the exam until receiving the pertinent indications from the Supervisor.
  - If you finish your exam before the four hours marked as the limit, raise your hand and wait for the Supervisor to attend you.
  - You cannot get up from your seat without the Supervisor's indication.
3. Close to the expiration of the maximum examination time, the Supervisor will notify the candidates. In the case of taking the exam using a personal computer, wait for the Supervisor's instructions on how to finish the exam. If the exam is done in paper format, after the time allowed, the candidate must turn around his exam and wait without getting up from his seat until the Supervisor collects all the exams from those present in the Room and gives

the pertinent indications. Do not forget to fill in the identification data required in the exam answer template and sign when requesting it, before delivery to the Supervisor. You must show your ID to the Supervisor when delivering the exam.

4. The use of study material, mobile devices, headphones, and / or other electronic devices is prohibited from the moment the examination room is entered. If a candidate is caught with any of the indicated items, he may be expelled from the examination room, obtaining as a result of the test a "Not Suitable", without the refund of the fees paid.

If you make annotations in any document, such as a claim sheet, these should always be delivered to the Supervisor, even if you ultimately decide not to submit them.

Likewise, it is forbidden to copy or reproduce the exam by any means, nor to keep it totally or partially, nor any other document used in the examination process. All this must be delivered to the Supervisor at the end of the test.

5. To carry out the exam:

- You must use a blue pen.
- Only questions whose answers are marked with a pen will be corrected.
- To mark the answer, follow the instructions on the template.
- To void an answer that you previously marked, follow the instructions in the template.
- In case there is a question with more than one answer option marked, the answer will be computed as wrong.
- The use of your own material is prohibited.
- The use of correction tapes or similar is prohibited
- In case of doubt, consult the Supervisor.

6. The certification exam consists of 150 questions, of which:

- Domain 1: 50%, 75 questions, of which 15 with scenery.
- Domain 2: 30%, 45 questions, of which 9 with scenery.
- Domain 3: 20%, 30 questions, 6 of them with scenery.

7. To pass the test, it is required to have answered correctly 50% of the questions in each of the blocks or domains. That is, 75 points must be obtained by adding the minimum score of the three domains, and the rest of the score until obtaining 75% of the total can be obtained from any of the domains. It is therefore required to pass the exam at least 113 points.

8. If any question is canceled for any reason, it will be considered as not being placed, recalculating the result, as if that question had not existed.

9. The questions have four answer options, of which only one is valid. Each correct answer adds 1 point. Incorrect or unanswered answers are not scored.

10. The exam sheets are delivered stapled, being totally forbidden to unstaple the exam.

11. The result of the evaluation test will lead to the assessment of "Apt" or "Not Apt" in each call.

12. If the result is not suitable, the information on the distribution of errors by epigraphs will be sent to you.
13. In case of non-compliance with the evaluation, you have the right to request its REVIEW before the evaluator of the Certification Entity.
14. If even so the result of the claim continues to be that of your non-conformity, you may proceed to an APPEAL before the Committee of Experts of the Certification Entity.
15. The review and appeal processes are not face-to-face, in order to avoid pressure and preserve the independence of the evaluator and, where appropriate, a member of the Committee appointed to hear the appeal.  
  
Candidates are reminded that it is prohibited to show them the exam in these review and appeal processes.
16. The terms to resolve and notify the candidate are for a maximum of 15 days for reviews and 30 days for appeals, in the latter case counting from the end of the corresponding allegations process.
17. The document "Information to the Candidate" and other documents of the Certification Process are available on the ANF AC website. The Legal Department of ANF AC is at your disposal for any doubt or need for clarification.
18. If you have any complaints or claims, ask the Supervisor for the Claim sheet at the end of the examination.

### Candidate Observations:

On,                      to        from                      of 20

Firm

DNI:

The candidate: